

MODEL EXECUTIVE ORDER FOR RIGHT SIZING MISSOURI GOVERNMENT

WHEREAS, the State of Missouri is dedicated to the compelling governmental interest of efficiency, accountability and transparency; and

WHEREAS, the State of Missouri is committed to ensuring access to essential services; and

WHEREAS, other states have initiated their own successful government efficiency efforts, including the notable case of California under Governor Reagan's leadership; and

WHEREAS, the State of Missouri is similarly committed to improving government efficiency to reduce the tax, regulatory, and inflation burden faced by all Missourians; and

WHEREAS, Missouri can benefit by drawing upon the unique perspectives, experience, and expertise of leaders from outside government.

NOW, THEREFORE, I, [NAME], GOVERNOR OF THE STATE OF MISSOURI, by virtue of the authority vested in me by the Constitution and laws of the State of Missouri, do hereby establish the **[insert name of initiative]** as follows:

I. Composition:

The Commission shall consist of the following members:

- a) A chairman, appointed by the Governor;
- b) **[insert number of members for Governor to appoint]**
- c) **[insert number of members Chairman can appoint]**

II. Support:

The commission shall retain a financial consulting firm with experience in efficiency auditing of state government programs and processes.

- a) The commission shall be authorized to select and retain as their agents and assistants such executives and experts from business and industry as are skilled in the conduct or private enterprise.
- b) Staff from the Governor's Office and **[insert names other government agencies involved, e.g., Office of Administration]** shall provide any additional necessary support, including, but not limited to, research, data analysis, and administrative assistance.
- c) Each officer and employee of this state shall furnish the consultants and their representatives with complete information concerning their respective agencies, departments, and subdivisions thereof, and give the consultants and their agents every assistance in the performance of their duties.

III. Objectives:

The commission shall make such studies and investigations as they consider necessary to determine how the services of the State of Missouri and **[insert any other governmental entities to be included in the investigation, e.g., oversight of political subdivisions]** may be provided to its citizens in the most efficient, expeditious, and economical manner.

- a) The commission's review shall include, but not be limited to, all services, programs, spending, regulations, and administrative practices of Missouri's government.
- b) The proposed fiscal and regulatory savings should amount to reducing state **[insert specific goal]** (e.g. general revenue expenditures by at least 20%).

IV. Reporting:

The commission shall make **[insert items subject to transparency laws and public disclosure, e.g., all work product and/or final recommendations]** available to the public.

- a) The commission shall submit a final report to the Governor detailing recommendations for: **[insert specific goals]**
- b) Members of the commission shall be subject to **[insert transparency requirements, e.g., Missouri's Sunshine Law]**.
- c) The final report shall be posted online with supporting documentation.

V. Compensation:

The commission shall be funded by private sources, **[insert any potential exclusions from private funding, e.g., the cost of necessary administrative support from state employees]**.

- a) Members of the commission shall serve without compensation but may be reimbursed for necessary expenses incurred in the performance of their duties, subject to the commission's availability of private funds.

VI. Duration:

The commission's work shall take no longer than **[insert timeframe, e.g., 18 months]** from enactment and the commission shall be dissolved upon submission of its final report unless extended by subsequent executive action.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Missouri, in the City of Jefferson, on this **[DATE]**.

[signature]
GOVERNOR

ATTEST:

[signature]
SECRETARY OF STATE

Items to Complete before Issuing Executive Order

- Decide on a name for the efficiency commission/initiative.
- Determine the best structure for the commission/initiative.
 - How many members, how are they selected, how long will it last?
 - How should the commission exist outside of government? Governor Reagan's was a separate nonprofit.
 - How should the commission work with the Governor's Office and other state agencies?
- Identify business leaders who are interested in chairing or being a member of the efficiency commission/initiative.

Once the structure and chair have been decided, begin ironing out details regarding the commission's work.

- Identify firms that could conduct the efficiency survey.
- Estimate how much the commission's work will cost and begin recruiting interested parties to help raise funds.
- Identify people inside the Governor's Office and other agencies that would work with the commission.
- How should the commission deal with compensation for members and other enlisted parties?
- Are there any potential issues that could arise regarding the sharing of information between government agencies, a contracted consulting firm, and the commission?
- How should the commission deal with transparency and conflict of interest issues?
 - Determine the application of the Sunshine Law. Should members of the commission have government email addresses? Must all work products be public? Should there be a website posting the commission's findings in real time?
 - If the commission is going to post findings online, identify the budget for a web developer to create the website.
- What should be the commission's over-arching goal? For example, cutting 20% of General Revenue would be a place to start, but the percentage could be adjusted or other metrics could be added.
- Are there ways to ensure important topics are sufficiently tackled by the commission? For example, the state's IT systems, pensions, purchasing, federal issues, and/or relations with local governments.
- Should the commission receive input from other government officials? For example, Attorney General, Auditor, Treasurer, General Assembly, Lieutenant Governor, Secretary of State, Judiciary.
- Finalize remaining decisions regarding executive order drafting.